



# VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

(Sponsored by Lavu Educational Society)

[Affiliated to JNTUH, Hyderabad & Approved by AICTE, New Delhi]

Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301. Phone: 96529 10002/3



VMTW/ IQAC / 2020-21/CIR/3

13/07/2020

## CIRCULAR

It is hereby informed to all the members that Internal Quality Assurance Cell (IQAC) meeting will be held on 15<sup>th</sup> July, 2020 at 4 p.m. on Zoom platform.

The Zoom link for the same will be shared well in advance and all the members are requested to make it convenient to attend the same.

### AGENDA

1. Review and confirmation of the minutes of the second Meeting held on 16-10-2019.
2. Appointment of new member to IQAC .
3. Proposal of introducing New branch Artificial Intelligence and Machine Learning.
4. Discussion on various initiatives for enhancing the perception about the college among Stakeholders.
5. Syllabus Completion.
6. Organizing online events for Students.
7. Steps to improve quality in research.
8. Review on Campus placements of Students.
9. Any other point with the permission of Chair.

**Coordinator-IQAC**

**Copy to :**

**CEO: For Kind Information**

**Principal/Chairman IQAC**

**HOD's of All Departments**

**IQAC Members**



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## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

**DATE: 15/07/2020**

**VENUE: BOARD ROOM ,VMTW**

### MEMBERS PRESENT

SL.NO	NAME	DESIGNATION	POSITION IN IQAC
1.	Dr. G.Apparao Naidu	PRINCIPAL	Chairman
2.	Dr.A.Sudheer Babu	HOD-CSE	Member
3.	Mr.Vijay R Urkhude	HOD-ECE	Member
4.	Dr.T.Srinivasulu	HOD-BSH	Member
5.	Mr.L.Kiran Kumar	HOD-EEE	Member
6.	Mr.K.Santosh kumar	Asst.Prof ,BSH	Member
7.	Mr.K.Bharath Reddy	Asst.Prof ,CSE	Member
8.	Mr. V .Sudheer Kumar	Asst.Prof ,EEE	Member
9.	Mr.J.Sunil Kumar	Asst.Prof ,ECE	Member
10.	Mrs.Suzan Shalini V	Asst.Prof ,BSH	Member
11.	Mr.V.Sathish Sri Raj	TPO	Member
12.	Mr.J.Sunil Kumar	Asst.Prof ,ECE	Member
13.	Mrs.Suzan Shalini V	Asst.Prof ,BSH	Member
14.	Mr.P.Hari Krishna	Asst.Prof ,ECE	Member Secretary



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## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. P. Hari Krishna, Coordinator IQAC greeted all and welcomed the newly appointed Principal Dr. G. Apparao Naidu by introducing all the Members of IQAC .

Dr.G.Apparao Naidu Principal/Chairman IQAC greeted all and introduced himself to the members by sharing his valuable experiences in the field of Academics and opened the discussion to improve the quality of teaching –learning process in the institution. The agenda wise discussion resumed.

### **AGENDA 1: Review and confirmation of the minutes of the IQAC Meeting held on 16-10-2019.**

The IQAC meeting was held on 16<sup>th</sup> Oct 2019. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

### **AGENDA 2: Appointment of new member to IQAC .**

Chairman,IQAC approved Dr.A.Sudheer Babu HOD CSE as a member of IQAC after placing the proposal with the members of IQAC.

### **AGENDA 3: Proposal of introducing New branch Artificial Intelligence and Machine Learning**

Dr.G.Apparao Naidu, Chairman IQAC suggested to have a proposal to introduce 'CSE-AIML' course from Academic Year 2020-21. Keeping a pace with change of trends, it is discussed to introduce a new branch of CSE- Artificial Intelligence & Machine Learning from the AY 2020-21. The infrastructure and resources available in the Computer Engineering branch can be shared and utilized for the same. The additional requirements could be worked out.

### **AGENDA 4: Discussion on various initiatives for enhancing the perception about the college among Stakeholders.**

Principal informed that, it has become essential to enhance the perception of the college among the stakeholders and also outside world. The following methods are proposed to enhance the overall perception of the college.

Updating the Facebook page, Instagram Handle of college frequently and share the links on college, website.

Updating the College website regularly and post the updates like placements, achievement of students, events, activities, seminars, conferences, student workshops etc..

Members appreciated the proposal and suggested the following



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All the social media accounts shall be carefully monitored by the college so as to avoid irrelevant and inappropriate posts.

## **AGENDA 5: Syllabus Completion**

Mr.P.Harikrishna coordinator raised the point of Syllabus completion as this pandemic disturbed the schedule of academics and collected the information tentatively.Members responded with suggestions to cover the syllabus.

Discussions were done on Syllabus Completion by all the departments and challenges faced in the new mode of Teaching Learning Process.

## **AGENDA 6 : Organizing online events for Students**

Discussions are made to work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic and extension activities on regular basis by organizing online workshops ,guest lectures and seminars to fill the academic syllabus gaps in the subjects.

## **AGENDA 7: Steps to improve quality in research.**

It is decided to organize Various activities such as arranging workshops on IPR, writing research Proposals are planned. It is also decided to focus on various funding agencies for Major Research Grants.

## **AGENDA 8:Review on Campus placements of Students.**

Even this pandemic hit hard in the field of academics our institution made the best efforts to bring out good placements .Though we can get strive to get good results in the coming years .There is been discussion on the steps we can implement to improve placements in coming years.

The placements so far for the A.Y 2019-20 are

Total offers as per branch	Single offer as per branch
CSE 99	CSE 62
ECE 1116	ECE 70
Total Offers 215 No's.	Single offers Total 132 No's.

As there were no other points raised coordinator IQAC thanked everyone for their active participation and concluded the meeting.

**COORDINATOR,IQAC**

**PRINCIPAL/CHAIRMAN, IQAC**



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VMTW/ IQAC / 2020-21/CIR/4

4/01/2021

## CIRCULAR

All the Members of IQAC are requested to attend the IQAC meeting on 6/01/2021.

Meeting will be held in Board Room at 2:00 pm.

### AGENDA

1. Review and confirmation of the minutes of the Third Meeting held on 15.07.2020.
2. Review on Admissions.
3. Academic Performance & Result analysis.
4. Requirements for Newly added B.Tech Course.
5. Organization of more Students centric activities.
6. Review on Student Skill development programmes.
7. Discussion on Student Placements.
8. Events organized & Faculty Participation in Research Activities.
9. Any other point with the permission of chair.

**Coordinator-IQAC**

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## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

**DATE: 06/01/2021**

**VENUE: BOARD ROOM ,VMTW**

### MEMBERS PRESENT

SL.NO	NAME	DESIGNATION	POSITION IN IQAC
1.	Dr. G.Apparao Naidu	PRINCIPAL	Chairman
2.	Dr.A.Sudheer Babu	HOD-CSE	Member
3.	Mr.Vijay R Urkhude	HOD-ECE	Member
4.	Dr.T.Srinivasulu	HOD-BSH	Member
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## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Principal welcomed all the members and opened the discussion on the following

### **AGENDA 1: Review and confirmation of the minutes of Meeting held on 15.07.2020.**

The minutes of the IQAC Meeting were placed in the meeting, were reviewed and confirmed after discussion.

### **AGENDA 2: Review on Admissions.**

Discussions on the admissions for this academic year were done and everyone appreciated the admission team for the good result and members gave few suggestions to improve admissions further.

After this IQAC recorded the department wise admissions details.

### **AGENDA 3 : Academic Performance & Result analysis.**

The pass percentage for the academic year 2019, was evaluated, the following steps were considered to improve the pass percentage for the students:

- i. To ensure students are given weekly assignments based on the previous year question papers
- ii. Tutorial classes be conducted.

### **AGENDA 4: Requirements for newly added B.Tech Course.**

As the new course CSE-AIML is approved. It is discussed that the institute would work for the requirements of laboratories, equipment, books and other academic resources for the course from AY 2020- 21.

### **AGENDA 5: Review on Student Skill development programmes.**

Several activities such as Industry-Institute Interaction, Personal interview and Group discussion practice sessions, Sessions for higher studies such as GATE, CAT, GRE, GMAT were planned in AY 2019-20. However, after March 2020 due to Covid-19 pandemic, several activities could not be completed after March 2020. It is discussed to work out alternate strategies to conduct these activities in AY 2020-21.

### **AGENDA 6: Organisation of more Students centric activities**

Mrs.V Suzan Shalini requested to organize more and more students centric activities like Study Tours, Industrial Visits, Placement camps for attracting students to our College. Principal instructed to draw an action plan in this regard and implement it with full zeal and enthusiasm.



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## AGENDA 7: Discussion on Student Placements.

There was a discussion on student placements of previous placements season and collected various suggestions from members to improve the number of placements and there were also few suggestions to bring more number of core companies. After the discussions done placement details of previous academic year were placed.

### Total offers as per branch

CSE	104
ECE	121
<b>Total Offers</b>	<b>225 No's.</b>

### Single offer as per branch

CSE	66
ECE	76
<b>Single offers Total</b>	<b>142 No's.</b>

## AGENDA 8: Events organized & Faculty Participation in Research Activities.

As per the previous academic year data the following is the consolidated values of publications and various event organized in the institution and faculty attended the events like FDP,STTP,Workshops etc there is positive improvement comparatively with the previous academic years.

### For the Academic Year 2019-2020 Number of Events Faculty Members Participated

BRANCH	Number of Events Faculty Members Participated
CSE	91
ECE	67
BSH	3





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## Faculty Publications

BRANCH	Number of Publications
CSE	16
ECE	16
BSH	13

## Events Organized within institution

BRANCH	FDP, OBE, Workshops, Guest Lectures, STP & STTP, SEMINARS
CSE	13
ECE	10

As there were no other points raised coordinator IQAC thanked everyone for their active participation and concluded the meeting.

COORDINATOR, IQAC

PRINCIPAL/CHAIRMAN, IQAC