



# VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

Sponsored by Lavu Educational Society, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad.

Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301 TS INDIA

Phone: +08615 200006/07/08

Email: info@vmtw.in

## ANNUAL E-GOVERNANCE REPORT:2018-19

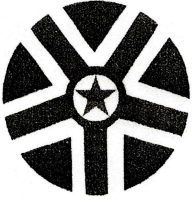
E-Governance in the field of the educational sector has changed the way of administration. With the data and processes model of an educational Institution, makes the process easy, well organized and error free. This is designed to make the system user-friendly, time saving and cost saving also. It helps in improving transparency, providing speedy information, dissemination, improving administrative efficiency and public service in all the aspects of education. The institution was successful in implementing the following services in this year.

SNO	Name of the Service	Area of Operation
1	SMS Messenger System	To communicate with parents regarding their child's attendance and other performance information institution uses a SMS service. Also it is used to circulate information among the staff and stakeholders.

The Total Expenditure incurred towards **e-governance** during the year 2018-19 is **Rs.31,860/-**



  
PRINCIPAL  
Vignan's Institute of Management & Technology For Women  
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt)-501301  
Telangana State



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15-04-2018

**Subject: General Body Meeting -Reg.**

The Chairman has kindly consented for holding General Body Meeting of VMTW on April 23<sup>rd</sup> 2018, in the college premises at 9:30 am with the following agenda.

**Agenda:**

1. Review of the OBE
2. Budget for 2018-19 academic years
3. Analysis of the results of 2017-18 academic year
4. Recruitment of new staff against Sanctioned Posts and ratification
5. Beautification of the Campus
6. Upgradation of the labs and class rooms.
7. Revised NBA Application.
8. Renovation of Seminar Hall
9. Involvement of IQAC in Quality Initiatives

Enclosures:

Summary of Budget Proposal received from Principal.

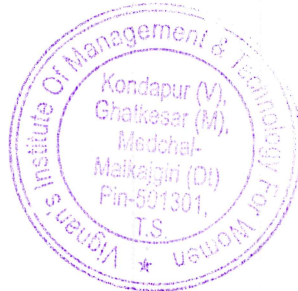
Member Secretary

[ Dr. P. Sudhakar Rao, Principal ]

CC:

1. Sri. B. Shravan, Member & Managing Trustee
2. Smt. L. Rani Rudrama Devi, Member & Managing Trustee
3. Sri. J.A. Chowdary, Advisory Member( Industry )
4. Sri. M.Chalapathi Rao, Advisory Member
5. Sri. L.Papa Rao, Member(Academician)
6. Sri. V. Bapaiah Chowdary, Member
7. University Nominee, Member

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## THE MINUTES OF THE GENERAL BODY MEETING ON 23-04-2018

The following members were present:

1. Smt. L. Rani Rudrama Devi, Member & Managing Trustee
2. Sri. J.A. Chowdary, Advisory Member( Industry )
3. Sri. M.Chalapathi Rao, Advisory Member
4. Sri. L. Papa Rao, Member(Academician)
5. Sri. V. Bapaiah Chowdary, Member
6. Dr. A.Narmada, HOD,ECE,Member(Faculty)
7. Mr.T.Srinivasulu,HOD,BS&H,Member(Faculty)
8. Dr.P.Sudhakar Rao, Principal,VMTW,Member Secretary & Convener

The following members did not attend the meeting due to pre-occupation.

1. University Nominee, Member
2. AICTE Nominee, Member
3. Govt. of Telangana Nominee, Member
4. Sri. B. Shraavan, Member & Managing Trustee

The Chairman has welcomed all the members and thanked them for helping the Institute to grow further.

After a thorough discussion on the agenda points the following are recommended by the committee.

### **Agenda Point 1: Review on OBE**

The Committee felt happy with the progress of staff and encourage the staff to go ahead with OBE.

### **Agenda Point 2: Budget for 2018-19 academic year**

**The Allocation of Budget (in Lakhs) is:**

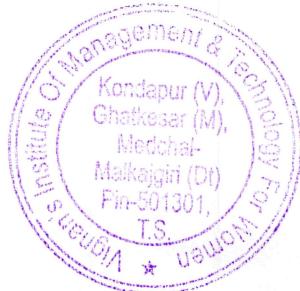
Institutional Level:700.00	Infrastructure:175.00	Library:6.00
E-Governance: 0.5	Faculty Development:0.5	Student Welfare:7.0

After the detailed discussion looking into the budget sanctioned. The Principal is authorized to adjust proposal marginally and make sure it does not exceed sanction amount.

However, it is also authorized Member Secretary to approve an additional expenditure over sanction amount not higher than 5% budget.

### **Agenda Point 3: Analysis of the result of 2017-18 academic year**

Committee analyzed the academic performance of the students and have given feedback and appreciated.



  
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**Agenda Point 4: Recruitment of new staff against Sanctioned Posts and ratification**

**Sanctioned Posts against the Intake**

The board is pleased to sanction the Teaching Posts as per the sanctioned intake department wise (CSE-24, ECE-19, EEE-3 and BSH-16)

After the scrutiny the committee has ratified the new recruiters and welcomed them to the family of the VMTW.

**Agenda Point 5: Beautification of the campus**

The committee approves for laying foot path with curbs and green grass and sanctioned an amount of Rs.2 Lakhs exclusively for this work.

**Agenda Point 6: Upgradation of Labs and Class Rooms**

The ambience of the class rooms shall be enhanced and new equipment may be purchased wherever it is required. It was decided to repaint the entire building and parking shed may be put in the provisional budget around 40 Lakhs. However, Member Secretary is given complete power to execute the above works.

**Agenda Point 7: Revised NBA Application**

Considering the development of the Institute and to ensure better teaching standards, the committee decided to apply for NBA.

**Agenda Point 8: Renovation of Seminar Hall**

The members decided to renovate the Seminar Hall with latest facilities to cater the needs of the students and faculty.

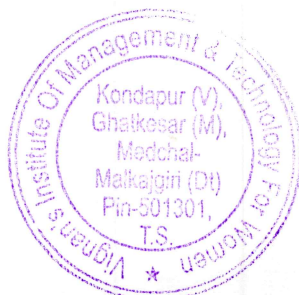
**Agenda Point 9: Involvement of IQAC in Quality Initiatives**

The members of the BOG instructed the IQAC committee to taken new initiatives for better quality in academics.

The Member Secretary thanked all members for their participation and valuable suggestions towards the development of the college.

  
(Principal & Member Secretary)

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## Institutional Expenditure Statement for the Head of E-Governance in the F.Y.2018-19

S.No	Description	Amount
1.	Short Message Service(SMS) from SMS Striker	31,860.00
	<b>Total</b>	<b>31,860.00</b>



PRINCIPAL

Vignan's Institute of Management & Technology For Women  
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Telangana State

## Tax Invoice

**Striker Soft Solutions Private Limited**

Plot No.102/11,103/10 & 104/9,  
1st Floor,Boss Towers, Patrika Nagar,  
HITECH City, Madhapur, Hyderabad,  
Telangana-500081  
GSTIN/UIN: 36AARCS6831K1Z0  
State Name : Telangana, Code : 36  
CIN: U72300AP2012PTC081552  
E-Mail : accounts@office24by7.com

Invoice No.  
**2018-19/SMS/072**  
Supplier's Ref.  
**3960**  
Buyer's Order No.  
**82134**

Dated  
**21-Apr-2018**  
Other Reference(s)  
**Trans**  
Dated  
**21-Apr-2018**

Buyer  
Vignans Institute of Management and Technology for Women

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate per	Amount
1	<b>SMS Login</b> Sms login user name: vignanvmtw Sms Added on: 21.04.2018 Per Sms@ 0.09	998599	18 %	3,00,000.00 Imp	0.09 Imp	27,000.00
			CGST		9 %	2,430.00
			SGST		9 %	2,430.00
			Total	3,00,000.00 Imp		₹ 31,860.00

Amount Chargeable (in words)

**INR Thirty One Thousand Eight Hundred Sixty Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
998599	27,000.00	9%	2,430.00	9%	2,430.00	4,860.00
<b>Total</b>	<b>27,000.00</b>		<b>2,430.00</b>		<b>2,430.00</b>	<b>4,860.00</b>

Tax Amount (in words) : **INR Four Thousand Eight Hundred Sixty Only**

## Remarks:

1. Payments to be made by a/c payee cheque favouring Striker Soft Solutions Private Limited

Company's VAT TIN  
Company's CST No.  
Company's PAN

IEC Code : 0916901726  
SWIFT CODE: ICICINBBCTS  
AARCS6831K

## Declaration:

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

## Company's Bank Details

Bank Name ICICI Bank  
A/C No. 630505500105  
Branch & IFS Code Himayathnagar & ICIC0006305

for Striker Soft Solutions Private Limited

Authorised Signatory



This is a Computer Generated Invoice

**PRINCIPAL**  
Vignans Institute of Management & Technology For Women  
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Telangana State