



# VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

Sponsored by Lavu Educational Society, Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad.

Kondapur (V), Ghatkesar (M), Medchal - Malkajiri (D) - 501 301 TS INDIA

Phone: +08615 200006/07/08

Email: info@vmtw.in

## ANNUAL E-GOVERNANCE REPORT:2017-18

E-Governance in the field of the educational sector has changed the way of administration. With the data and processes model of an educational Institution, makes the process easy, well organized and error free. This is designed to make the system user-friendly, time saving and cost saving also. It helps in improving transparency, providing speedy information, dissemination, improving administrative efficiency and public service in all the aspects of education. The institution was successful in implementing the following services in this year.

SNO	Name of the Service	Area of Operation
1	SMS Messenger System	To communicate with parents regarding their child's attendance and other performance information institution uses a SMS service. Also it is used to circulate information among the staff and stakeholders.
2	CCTV Surveillance	CCTV surveillance system to strengthen campus security. This facility offers a comprehensive range of solutions to secure campus infrastructure effectively.

The Total Expenditure incurred towards **e-governance** during the year 2017-18 is **Rs.1,66,300/-**



  
PRINCIPAL  
Vignan's Institute of Management & Technology For Women  
Kondapur (V), Ghatkesar (M), Medchal-Malkajiri (Dt)-501301  
Telangana State



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01-03-2017

**Subject: General Body Meeting -Reg.**

The Chairman has kindly consented for holding General Body Meeting of VMTW on March 6<sup>th</sup> 2017, in the college premises at 9:30 am with the following agenda.

**Agenda:**

1. Review of the OBE
2. Budget for 2017-18 academic years
3. Analysis of the results of 2016-17 academic year
4. Recruitment of new staff against Sanctioned Posts and ratification
5. Beautification of the Campus
6. Upgradation of the labs and class rooms.
7. Application to NBA.
8. Renovation of Seminar Hall
9. Involvement of IQAC in Quality Initiatives

**Enclosures:**

Summary of Budget Proposal received from Principal.

**CC:**

1. Sri. B. Shraavan, Member & Managing Trustee
2. Smt. L. Rani Rudrama Devi, Member & Managing Trustee
3. Sri. J.A. Chowdary, Advisory Member( Industry )
4. Sri. M.Chalapathi Rao, Advisory Member
5. Sri. L.Papa Rao, Member(Academician)
6. Sri. V. Bapaiah Chowdary, Member
7. University Nominee, Member

Member Secretary

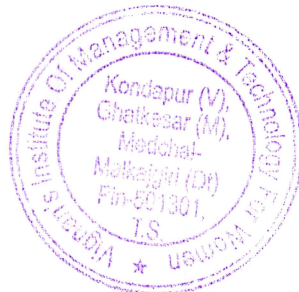
[ Dr. P. Sudhakar Rao, Principal ]

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## THE MINUTES OF THE GENERAL BODY MEETING ON 06-03-2017

The following members were present:

1. Smt. L. Rani Rudrama Devi, Member & Managing Trustee
2. Sri. J.A. Chowdary, Advisory Member( Industry )
3. Sri. M.Chalapathi Rao, Advisory Member
4. Sri. L. Papa Rao, Member(Academician)
5. Sri. V. Bapaiah Chowdary, Member
6. Dr. A.Narmada, HOD,ECE,Member(Faculty)
7. Mr.T.Srinivasulu,HOD,BS&H,Member(Faculty)
8. Dr.P.Sudhakar Rao, Principal,VMTW,Member Secretary & Convener

The following members did not attend the meeting due to pre-occupation.

1. University Nominee, Member
2. AICTE Nominee, Member
3. Govt. of Telangana Nominee, Member
4. Sri. B. Shravan, Member & Managing Trustee

The Chairman has welcomed all the members and thanked them for helping the Institute to grow further. After a thorough discussion on the agenda points the following are recommended by the committee.

### **Agenda Point 1: Review on OBE**

The Committee felt happy with the progress of staff and encourage the staff to go ahead with OBE.

### **Agenda Point 2: Budget for 2017-18 academic year**

**The Allocation of Budget (in Lakhs) is:**

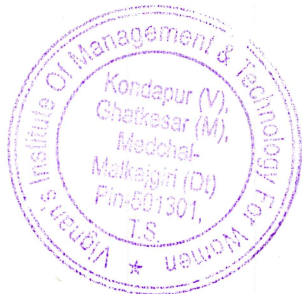
Institutional Level:700.00	Infrastructure: 75.00	Library: 2.00
E-Governance: 1.5	Faculty Development: 0.5	Student Welfare: 2.5

After the detailed discussion looking into the budget sanctioned. The Principal is authorized to adjust proposal marginally and make sure it does not exceed sanction amount.

However, it is also authorized Member Secretary to approve an additional expenditure over sanction amount not higher than 5% budget.

### **Agenda Point 3: Analysis of the result of 2016-17 academic year**

Committee analyzed the academic performance of the students and have given feedback and appreciated.



  
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**Agenda Point 4: Recruitment of new staff against Sanctioned Posts and ratification**

**Sanctioned Posts against the Intake**

The board is pleased to sanction the Teaching Posts as per the sanctioned intake department wise (CSE-20, ECE-13, EEE-3 and BSH-16)

After the scrutiny the committee has ratified the new recruiters and welcomed them to the family of the VMTW.

**Agenda Point 5: Beautification of the campus**

The committee approves for laying foot path with curbs and green grass and sanctioned an amount of Rs.2 Lakhs exclusively for this work.

**Agenda Point 6: Upgradation of Labs and Class Rooms**

The ambience of the class rooms shall be enhanced and new equipment may be purchased wherever it is required. It was decided to repaint the entire building and parking shed may be put in the provisional budget around 40 Lakhs. However, Member Secretary is given complete power to execute the above works.

**Agenda Point 7: Application to NBA**

Considering the development of the Institute and to ensure better teaching standards, the committee decided to apply for NBA.

**Agenda Point 8: Renovation of Seminar Hall**

The members decided to renovate the Seminar Hall with latest facilities to cater the needs of the students and faculty.

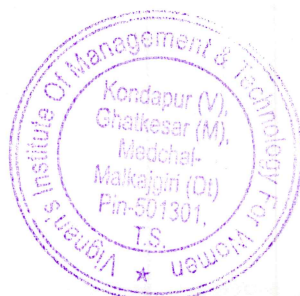
**Agenda Point 9: Involvement of IQAC in Quality Initiatives**

The members of the BOG instructed the IQAC committee to taken new initiatives for better quality in academics.

The Member Secretary thanked all members for their participation and valuable suggestions towards the development of the college.

  
(Principal & Member Secretary)

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## Institutional Expenditure Statement for the Head of E-Governance in the F.Y.2017-18

S.No	Description	Amount
1.	Short Message Service(SMS) from SMS Striker	20,700.00
2.	Video Surveillance	1,45,600.00
	<b>Total</b>	<b>1,66,300.00</b>



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17-18

Journal Voucher

No. : 25

Dated : 24-Jun-17

Particulars	Debit	Credit
College Maintenance <i>Dr</i>	20,700.00	
To Striker Soft Solutions Pvt Ltd		20,700.00
	₹ 20,700.00	₹ 20,700.00

On Account of :

Being the amt payable to  
Striker soft solutions pvt ltd  
t/ws 2 lakhs SMS charges  
vide bill no. 2017-18/HYD  
/SMS/0328

*P. Sudhakar*  
Authorised Signatory

PRINCIPAL  
Vignan's Institute of Management & Technology For Women  
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Telangana State



## CCTV-Invoice: 2017-18

## Varma Enterprises

Shop no. 329, Padmarathi Plaza,  
KPHB Main Road, Kokatpally,  
Hyderabad 50072.  
Ph: 998889651, 8341111787  
GST No. 36FZFP59410R1ZB



To,  
Vignan's institute of Management and Technology for Women,  
Kondapur Village,  
Ghatkesar.

Date:28/01/2018  
Ref: VE/013/17-18

## TAX INVOICE

S.No	Particulars	Qty	Price per Unit	Amount
1	CP Plus 64 ch 8 Mega Pixel NVR with 4 SATA (2 YEARSS WARRANTY)	1	45,000.00	45,000.00
2	CP Plus 2 MP IP Bullet Camera 3.6mm lens Night colour vision (2 YEARS WARRANTY)	6	3,500.00	21,000.00
3	CP Plus 2 MP IP Dome Camera 3.6mm lens Night colour vision (2 YEARS WARRANTY)	5	3,400.00	17,000.00
4	Seagate 4 TB Hard Disk (3 YEARS WARRANTY)	1	7,400.00	7,400.00
5	8 port POE switch	1	3,200.00	3,200.00
6	4 port POE switch	2	2,500.00	5,000.00
7	CAT 6 Outdoor Network Cable Box(305 mtrs)	1	6,800.00	6,800.00
8	6F Fiber Optic Cable (approx.)(per mtr)	800	20.0	16,000.00
9	Fiber patch cords, Termination box, RJ 45 jacks	1	2,000.00	2,000.00
10	Pole Box	2	600.00	1,200.00
11	Fiber Splicing	1	2,000.00	2,000.00
12	Fiber Laying charges	1	5,000.00	5,000.00
13	CAT 6 cable laying & Cameras installation	14	1,000.00	14,000.00
		GST@18%		Included
		Total		1,45,600.00

Rupees: One lakh forty-five thousand six hundred only

For VARMA ENTERPRICES

Authorizer Signature



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