



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

[Sponsored by Lavu Educational Society, Affiliated to JNTUH & Approved by AICTE, New Delhi]
Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301. Phone: 96529 10002/3



ANNUAL E-GOVERNANCE REPORT::2023-24

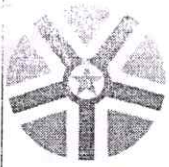
E-Governance in the field of the educational sector has changed the way of administration. With the data and processes model of an educational Institution, makes the process easy, well organized and error free. This is designed to make the system user-friendly, time saving and cost saving also. It helps in improving transparency, providing speedy information, dissemination, improving administrative efficiency and public service in all the aspects of education. The institution was successful in implementing the following services in this year.

SNO	Name of the Service	Area of Operation
1	College Automation Software(ECAP)	This Software assumes an imperative part in smoothing out the everyday participation and imprints framework. It is flexible and developed by cutting edge technology & provides an integrated platform for all the students, teachers, administration & other staff members. It is a web based application system & user can easily access from anywhere by login user ID & password.
2	Akshara IT solutions and ID Card Generation.	The software allows to generate the account statements and provides us with the updated financial reports.
3	CCTV Surveillance	CCTV surveillance system to strengthen campus security. This facility offers a comprehensive range of solutions to secure campus infrastructure effectively.

The Total Expenditure incurred towards e-governance during the year 2023-24 is Rs. 1,61,650/-.



PRINCIPAL
Vignans Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt.)-501301
Telangana State



Vignan's Institute of Management & Technology for Women
(NBA Accredited)
AGENDA for 10th BoG MEETING
On 06th January, 2024

Item No.	Agenda Item
1.0	Confirmation and Review Items
1.1	Review & Confirmation of the Minutes of Meeting of the 9 th Board of Governors held on 21 st January, 2023
1.2	Action Taken Report of 9 th Board of Governors held on 21 st January, 2023
2.0	Approval Items
2.1	Provisional Budget for FY 2024-25.
2.2	Provisional upgradation and establishment Labs in Emerging Courses
2.3	Review of the Financial Decisions
2.4	Ratification of Appointment of Newly Recruited Faculty and Staff Members
2.5	JNTUH Selection Committee Ratification for Assistant Professors.
2.6	Leave Policy
3.0	Academics
3.1	FDP/Workshop/Conferences
3.2	Industry Oriented Addon/VAC/Certificate Courses
3.3	Internships
3.2	Feedback
4.0	Student Centric
4.1	Students' MOOC's, Online, NPTEL Certifications.
4.2	Students Participation & Achievements
4.3	Students Results
4.4	Placements
5.0	Faculty Centric
5.1	Faculty Development Programs.
5.2	NPTEL Certifications, Incentives.
5.3	Publications.
5.4	Faculty Pursuing & Awarded Ph.D.
6.0	Institute Centric
6.1	NAAC Result Status, Review of 2(f) and 12 (b) Application, Autonomous Application, NBA Application
6.2	Participation NIRF, AIIRA
6.2	Infrastructure Requirements
6.3	Reconstitution of various Non-Statutory Bodies.
6.4	E-Governance
7.0	Admission Centric
7.1	Review of the Admissions
7.2	Additional Courses & Review of Intake
8.0	Any other item with the permission of the Chair.

Dr. G Apparao Naidu
Member Secretary & Principal,
BoG, VMTW


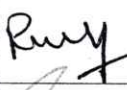




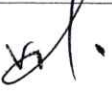

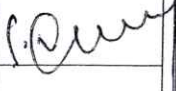
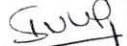


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Telangana State

MINUTES BOOK

**Vignan's Institute of Management & Technology for Women
(NBA Accredited)**

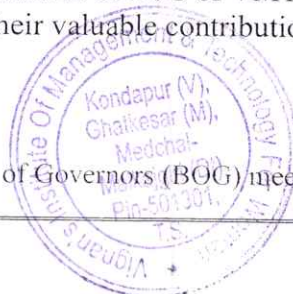
Minutes of the 10th Board of Governors (BOG) meeting of Vignan's Institute of Management & Technology for Women held on at 11.00AM, 6th January 2024

S. No.	Name	Designation	Organization	Position in BOG	Signature
1	Dr. L. Rathaiah	Chairman	LES	Chairman	
2	Sri L. Krishna Devarayulu	Member	LES	Member	Not Present
3	Sri. M. Chalapathi Rao	Member	LES	Member	Not Present
4	Smt. L. Rani Rudrama Devi	Member	LES	Member	
5	Sri B. Shravan	Member	LES	Member	
6	Sri S Suresh	Eminent Professional	Hexagon Capability Center (P) Ltd	Member	
7	Smt. Rallapalli Bhargavi	Eminent Professional	Equitable Financial Life Insurance	Member	online
8	Dr. B Vishnu Vardhan	Professor (Academician)	JNTUCEJ	Member	
9	Dr. P. Vijay Pal Reddy	Professor (Academician)	Matrusri Engineering College	Member	
10	Dr. V.Hima Bindu	Professor	JNTUH	University Nominee	
11	Dr. G. Apparao Naidu	Principal	VMTW	Member Secretary	
12	Dr. T. Srinivasulu	Associate Professor	VMTW	Member	
13	Dr. S. Ranga Swamy	Associate Professor	VMTW	Member	

The member Secretary informed to the Chairman that the Quorum (minimum 40%) was satisfied.

Dr. L. Rathaiah, Chairman of BoG of VMTW occupied the chair and conducted the proceedings of the meeting for their valuable contribution during their tenure.

Minutes of the Board of Governors (BOG) meeting held on Saturday, 6th January 2024



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Kondapur (V), Chalkeasur (M), Medchal-Malkajgiri (R), Telangana State
Pin-501301

The Member Secretary/Principal Dr. G. Apparao Naidu introduced the new members joined in the Board and welcome the following members attended

1. Dr. L. Rathaiah
2. Mrs. L. Rani Rudrama Devi
3. Mr. B. Shravan
4. Mr. S. Suresh
5. Mrs. R. Bhargavi
6. Dr. B. Vishnu Vardhan
7. Dr. P. Vijay Pal Reddy
8. Dr. V. Hima Bindu
9. Dr. T. Srinivasulu
10. Dr. S. Ranga Swamy

Chairman welcomed all the members to the meeting of the Board of Governors.

Proceedings of the meeting of the Board of Governors

1.0 Confirmation and Review Items

1.1 Review Confirmation of the Minutes of Meeting of the 9th Board of Governors held on 21st January 2023.

Minutes of the Meeting of the 8th Board of Governors held on 13th March, 2022 were confirmed.

The Board noted and approved the Action Taken Report on the Minutes of the 9th meeting of the Board of Governors.

Resolution	Action Taken
Workshop/Seminar/FDP/Conferences	✓ Completed
Proposed New Courses/Increase Intake	✓ Extension Granted
Faculty Recruitment	✓ Faculty recruited as the JNTUH/ AICTE Norms
Institute Centric	✓ NBA Renewal granted for ECE & CSE ✓ NAAC Peer Team Visit Completed and waiting for Result. ✓ 2(f) and 12(B) Application submitted and its under process




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Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (DL)-501301
Telangana State
January 2024

Minutes of the Board of Governors (BOG) meeting held on Saturday, 26 January 2024

Agenda Items for Approval

2.0 Approval Items

2.1 Provisional Budget 2024-25

The Member Secretary informed the Board members of the proposed budget for the financial year 2024-25 and presented the actual v/s proposed in the financial year 2023-24. (Enclosed Anexure-1)

The Board has given approval to Principal for the proposed budget for the financial year 2024-25 and the Board is authorized to Principal for the 5% excess over and above proposed if necessary.

2.2 Provisional upgradation and establishment Labs in Emerging Courses

The Member Secretary proposed to the Board members for the establishment of new Labs according to revised regulations in the ECE, CSE, CSE(AI&ML), CSE(DS) courses. [Anexure-2]

The Board has given approval to Principal to establish the required new Labs for the above said courses as per the curriculum

2.3 Financial Powers

The Member Secretary proposed to the Board Members for the Financial Decisions to Principal is upto 2,00,000/-, Deans & Heads is upto 10,000/- and Admin. Officer is upto 5,000/-

The Board has given approval to Principal is upto 1,00,000/-, Deans & Heads is 5,000/-.

2.4 Ratification of Appointment of Newly Recruited Faculty and Staff Members.

The Member Secretary is submitted the new recruited faculty and staff in the year of 2023 (Enclosed Anexure-3)

The board unanimously ratified the Appointment of Newly Recruited Faculty and Staff Members.

2.5 JNTUH Selection Committee Ratification for Assistant Professors.

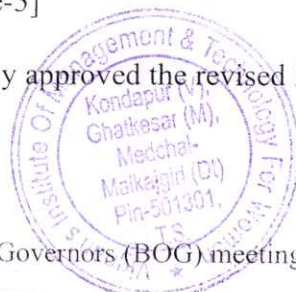
The Board is recommended to send all faculty members for JNTUH Selection Committee Ratification. [Annexure-4]

2.6 Leave Policy

The Member Secretary is proposed to the Board Members the revised leave policy from 01-01-2023 [Annexure-5]

The Board unanimously approved the revised leave policy.

Minutes of the Board of Governors (BOG) meeting held on Saturday, 6th January 2024



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Telangana State

Agenda Items for Academics

3.1 FDP/Workshop/Conferences.

The Member Secretary is proposed to the Board Members plan of action of FDP/Workshop/Conferences.

The board unanimously approved proposed plan of action of FDP/Workshop/ Conferences.

3.2 Industry Oriented Addon/VAC/Certificate Courses

The Member Secretary has proposed to the Board Members proposed Addon/VAC/Certificate Courses.

The board unanimously approved proposed plan of action of FDP/Workshop/ Conferences.

Agenda Items for Student-Centric

4.1 Students' MOOC's Certifications

Member Secretary/ Principal presented the details of various MOOC's courses that are achieved by the students in this academic year.

4.2 Students Participation & Achievements

Member Secretary/ Principal presented the details of various Participations & Achievements in cocurricular and extracurricular that are achieved by the students in this academic year.

4.3 Students Results

Member Secretary/Principal presented the student results for the academic year 2021-22 and the Board is asked to improve at least 5% of the results. [Annexure-6]



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Vignani's Institute of Management & Technology For Women
Kondapur (V), Ghatekar (M), Medchal-Malkajiri (D), Pin-501301
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Agenda Items for Faculty Centric

5.1 Faculty Development Programs.

Member Secretary/ Principal presented the details of Faculty Development Programs. It was informed that 2 FDPs were conducted in various areas.

5.2 NPTEL Certifications, Incentives

Member Secretary/ Principal presented the details of Incentives for a NPTEL Certifications, It was informed that 41 Faculty passed in various Examinations.

5.3 Publications.

Member Secretary/ Principal presented the details of Faculty publications. It was informed that 63 publications were published in various reputed Journals.

5.4 Faculty Pursuing & Awarded Ph.D.

Member Secretary/Principal presented the details of Faculty Pursuing Ph.D. It was informed that a total of 19 Faculty are doing their Ph. D in various reputed Institutions, 3 faculty submitted the Ph.D and 3 Faculty are awarded the Ph.Ds.

5.5 JNTUH Selection Committee Ratification for Assistant Professors.

Member Secretary/Principal presented the details of JNTUH Selection Committee Ratification for Assistant Professors. It was informed that a total of 76 Faculty were ratified by JNTUH Selection Committee.

Agenda Items for Institute related Information

6.1 Review for the SSR for NAAC, 2(f) and 12(b)

Member Secretary/Principal proposed for the preparation NBA SSR for ECE, CSE & IT and Autonomous Application for the Academic year 2024-25.

6.2 Infrastructure Addition.

Member Secretary/Principal presented the details of Infrastructure Addition. It was informed that the following were added: -

1. Construction of New Block
2. Construction of New Indoor Auditorium
3. Renovation of Auditorium
4. Renovation of HOD and Staff rooms
5. Installation of Lift facility



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6.3 Reconstitution of Various Non-Statutory Bodies.

Member Secretary/Principal presented the details of Reconstitution of various Non-Statutory Bodies as under: -

1. Admission Committee
2. Academic Committee
3. Timetable Committee
4. Examination Committee
5. Planning & Evaluation Committee
6. Anti-Ragging Committee
7. Disciplinary Committee
8. Extra- Curricular Activities Committee
9. Library Committee
10. Grievance & Redressal Committee
11. Student Welfare Committee
12. Women Protection & Empowerment Committee
13. In House purchase committee
14. Hostel Committee

Agenda Items for Intake related Information

7.1 Review of the Admission

- ❖ Member Secretary/Principal explained about admission in the various courses in the Academic Year 2022-23. The total admission 504 out 540 in the UG and 7 out 9 in the PG.

7.2 Additional Courses & Review of Intake

- ❖ The Board authorized the Principal to increase in intake from 240 to 300 in B.Tech(CSE), 120 to 180 in B.Tech [CSE (AI & ML)] and 60 to 180 B.Tech [CSE (Data Science)].
- ❖ The Board is also authorized to the Principal to close the M.Tech (AI &DS), increase intake in M.Tech(VLSI) from 9 to 18 and also introduce new course M.Tech (CSE) with an intake of 18.

8.0 Any other item with the permission of the Chair

Mr S.Suresh is suggested to improve the Industry and Institute Interaction for the benefit of students.

Dr. B.Vishnu Vardhan is suggested to work out the future requirements of the intake.



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(Handwritten Signature)
(Dr. G. Apparao Naidu)
(Member Secretary & Principal)
Principal

Vignani's Institute of Management & Technology For Women
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Telangana State



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Institutional Expenditure Statement for the Head of E-Governance in the F.Y.2023-24

Sl. No	Description	Amount
1.	College Automation Software(ECAP)	26,550.00
2.	Akshara IT solutions and ID Card Generation.	35,400.00
3.	CCTV Surveillance	99,700.00
	Total	1,61,650.00



W.A.S.
PRINCIPAL
Vignan's Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt.)-501301
Telangana State

TAX INVOICE

Akshar School Solutions Private Limited Before Split 5-294, Deepthi Sri Nagar Colony Madinaguda, Miyapur Hyderabad- 500049 GSTIN/UIN: 36AAPCA2497M1ZY State Name : Telangana, Code : 36 E-Mail : support@myakshar.com	Invoice No. AKS/23-24/70 Delivery Note	Dated 31-Oct-23 Mode/Terms of Payment
Consignee (Ship to) VIGNAN INSTITUTION OF MANAGEMENT AND TECHNOLOGY FOR WOMEN Kondapur, Ghatkesar, Medchal State Name : Telangana, Code : 36	Reference No. & Date. Buyer's Order No. Dispatch Doc No. Dispatched through Terms of Delivery	Other References Dated Delivery Note Date Destination
Buyer (Bill to) VIGNAN INSTITUTION OF MANAGEMENT AND TECHNOLOGY FOR WOMEN Kondapur, Ghatkesar, Medchal State Name : Telangana, Code : 36		

Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Akshar Spectrum - Pro Package Annual Subscription <i>Subscription From 1-4-2023 to 31-3-2024</i>	998319	1 nos	30,000.00	nos		30,000.00
	Output CGST @9%					9 %	2,700.00
	Output SGST @9%					9 %	2,700.00
	Total		1 nos				₹ 35,400.00

Amount Chargeable (in words)
INR Thirty Five Thousand Four Hundred Only

HSN/SAC	Taxable Value
998319	30,000.00
Total	30,000.00

Tax Amount (in words) : **NIL**

Remarks:
 Being ERP school Management Software - Annual Subscription Charges for Fy 2023-24 (from 1-4-23 to 1-4-24)
 Company's PAN : **AAPCA2497M**

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
 A/c Holder's Name : **Akshar School Solutions Pvt Ltd**
 Bank Name : **ICICI Bank Ltd - OD A/c - 041005006206**
 A/c No. : **041005006206**
 Branch & IFS Code : **Abids & ICIC0000410**
 SWIFT Code :
 for Akshar School Solutions Private Limited Before Split

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
 This is a Computer Generated Invoice



PRINCIPAL
Vignans Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (D), 501301
Telangana State

PROFORMA INVOICE



WEBPROS SOLUTIONS PVT. LTD.

Reg. Office & Factory: # 39-34-15/3, Ambedkar Colony,
Behind RTO Office, Near R & B, Muralinagar, Visakhapatnam - 530007
Mobile: 9866078889, 9705748149 Email: ravi@webprosindia.com

Invoice No: **WEB0237**
Date: **06-12-2023**
P.O. No: **Verbal**
P.O. Date:
Supplier's Ref. No:

Buyer's Name & Address:

VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN
KONDAPUR VILLAGE, GHATKESAR MANDAL, MEDCHAL
HYDERABAD

Dispatched Through:
Dispatch No:
Dispatch Date:
Destination:

Buyer's TIN No.:

Ship to:

VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN
KONDAPUR VILLAGE, GHATKESAR MANDAL, MEDCHAL
HYDERABAD

Packing Details:
Terms of Delivery:
Contact Person:
Contact No:
Terms of Payment

Buyer's TIN No.:

Sl. No.	Description of Goods	Qty Nos	Unit Rate ₹	Amount ₹
1	ECAP SOFTWARE AMC JULY 2023 To JUNE 2024	1	12500	12,500.00
2	Webhosting Charges ONLINE HOSTING CHARGES JULY 2023 To JUNE 2024	1	10000	10,000.00
	Add: TAX @		18%	4,050.00
In words				

TWENTY SIX THOUSAND FIVE HUNDRED FIFTY ONLY Total after Tax **2** ₹ **26,550**

Terms & Conditions

1. Payment to be made in favour of **Webpros Solutions Pvt. Ltd.**
2. Interest @18% will be charged if the bill is not paid within the stipulated time.
3. Goods once sold will not be taken back.
4. No Warranty for burn and physical damage.
5. All disputes subject to Visakhapatnam Jurisdiction only.

For Webpros Solutions Pvt. Ltd.

(Authorized Signatory)

Company's Bank Details: Bank Name: **HDFC BANK LTD**
Current Account. No. **00502000018344**,
Branch Name: **Dwarakanagar**,
IFSC Code: **HDFC0000050**



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Vignans Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajigiri (D),-501301
Telangana State

Varma Enterprises

Shop no. 329, Padmavathi Plaza,
KPHB Main Road, Kukatpally,
Hyderabad 500072.
Ph: 9963836651, 8341111787



To,
Vignan's Institute of Management and Technology for Womens
Kondapur Village,
Ghatkesar.

Date: 31/08/2023
INV.: VE/043/23-24

INVOICE

S. no	Particulars	Qty	Price per Unit	Amount
1	CP PLUS 2 MP IP BULLET CAMERA WITH NIGHT COLOUR VIEW	4	3,500.00	14,000.00
2	CP PLUS 2 MP IP DOME CAMERA WITH NIGHT COLOUR VIEW	3	3,400.00	10,200.00
3	CP PLUS 2 MP IP BULLET CAMERAS 50 MTRS IR RANGE	3	4,300.00	12,900.00
4	SEAGATE 4 TB HARD DISK	1	7,800.00	7,800.00
5	8 PORT POE SWITCH	1	3,500.00	3,500.00
6	4 PORT POE SWITCH	1	2,500.00	2,500.00
7	6F FIBER OPTIC CABLE (PER MTR)	400	20.00	8,000.00
8	CAT 6 OUTDOOR NETWORK CABLE (300 MTRS)	2	6,800.00	13,600.00
9	MEDIA CONVERTOR PAIR	1	1,800.00	1,800.00
10	SWITCH RACK	1	2,000.00	2,000.00
11	1 FEET CAMERA STANDS	6	400.00	2,400.00
12	PVC CAMERA BOXES	10	50.00	500.00
13	TERMINATION BOX, FIBER PATCH CORDS & SPLICING	1	2,000.00	2,000.00
14	CAT 6 CABLE LAYING AND CAMERAS INSTALLATIONS	10	1,000.00	10,000.00
15	FIBER LAYING CHARGES	1	5,000.00	5,000.00
16	FIBER PATCH CORD & SPLICING FOR INTERNET	1	3,500.00	3,500.00
	TOTAL			99,700.00

Rupees : Ninty nine thousand seven hundred only

For VARMA ENTERPRISES

Authorised Signatory



[Signature]
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Vignan's Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt.)-501301
Telangana State